



SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-HOBAC-ITB-GS-20210707-03

PROJECT : 75,000 Pieces LANDBANK Round Neck T-Shirt
IMPLEMENTOR : Procurement Department
DATE : August 6, 2021

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Specifications (Annex D), Schedule of Requirements (Section VI), Technical Specifications (Section VII), and Checklist of Bidding Documents (Item Nos. 11, 12, 14 & 18 of the Eligibility and Technical Components) have been revised. Please see attached revised Annexes D-1 to D-2 and specific sections of the Bidding Documents.

ALWIN I. REYES
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

Schedule of Requirements

The delivery schedule/contract period expressed as weeks/months/years stipulates hereafter a delivery/performance period which is the period within which to deliver the goods or perform the services in the project site/s.

Item Number	Description	Quantity	Delivered, Weeks/Months	
1	LANDBANK Round Neck T-Shirt	75,000 pieces	Delivery Period	Breakdown (Estimate)
			30 calendar days upon receipt of NTP	➤ 1st Partial delivery – 23,000 pcs. For Visayas and Mindanao branches and lending centers
			10 calendar days after 1 st partial delivery	➤ 2nd Partial delivery – 28,000 pcs. For Luzon branches and lending centers
			10 calendar days after 2 nd partial delivery	➤ 3rd Partial delivery – 24,000 pcs. For NCR branches and head office units
			Grand Total	75,000 pcs.
NOTES:				
1. Any additional packaging to be prescribed by the Bank's official courier shall also be applied. The corresponding cost should be shouldered by the winning bidder.				
2. The items shall be delivered to the warehouse of the Bank's official courier or designated Bank units within the delivery period indicated in the timetable.				
CCED will provide the schedule of delivery. Manner of delivery as follows:				
<ul style="list-style-type: none">• For Mindanao, Visayas and field units located in island provinces such as Basco Branch, Brooke's Point Branch, Coron Branch, Masbate Branch, Virac Branch, etc., the winning bidder will deliver the items to the warehouse of the Bank's official courier.• CCED to advise the supplier which field units in Luzon will pick up from the winning bidder's warehouse and which will be sent thru the Bank's official courier.• For NCR field units, the winning bidder will deliver directly to the following:				
I. North NCR Branches				
1. Office of the 28 th floor, LANDBANK Plaza				

			<table border="1"> <tr> <td>Group Head</td> <td>1598 M. H. del Pilar cor. Dr. J. Quintos Sts., Malate, Manila</td> </tr> <tr> <td>2. Cluster A</td> <td>LANDBANK West Ave. Branch 2nd floor, LANDBANK Bldg. No. 47 West Avenue Brgy. Paltok, Quezon City</td> </tr> <tr> <td>3. Cluster B</td> <td>LANDBANK U.N. Ave. Branch Mezzanine Floor, Victoria Bldg. cor. L. M. Guerrero St., Ermita, Manila</td> </tr> <tr> <td>4. Cluster C</td> <td>2nd floor, LANDBANK España Branch 1583-1585 España Blvd. cor. Dos Castillas St., Sampaloc, Manila</td> </tr> </table> <p>II. <u>South NCR Branches</u></p> <table border="1"> <tr> <td>1. Office of the Group Head</td> <td>25th floor, LANDBANK Plaza 1598 M. H. del Pilar cor.</td> </tr> <tr> <td>2. Cluster A</td> <td>Dr. J. Quintos Sts., Malate, Manila</td> </tr> <tr> <td>3. Cluster B</td> <td></td> </tr> <tr> <td>4. Cluster C</td> <td></td> </tr> </table> <ul style="list-style-type: none"> For Head Office-based units, the winning bidder will deliver at the 25th floor (c/o Facilities Management Department) or other designated floors. <p>Bank's official courier's address:</p> <p>LBC Warehouse 14th St. cor. Atlanta St., Port Area, Manila</p>	Group Head	1598 M. H. del Pilar cor. Dr. J. Quintos Sts., Malate, Manila	2. Cluster A	LANDBANK West Ave. Branch 2 nd floor, LANDBANK Bldg. No. 47 West Avenue Brgy. Paltok, Quezon City	3. Cluster B	LANDBANK U.N. Ave. Branch Mezzanine Floor, Victoria Bldg. cor. L. M. Guerrero St., Ermita, Manila	4. Cluster C	2 nd floor, LANDBANK España Branch 1583-1585 España Blvd. cor. Dos Castillas St., Sampaloc, Manila	1. Office of the Group Head	25 th floor, LANDBANK Plaza 1598 M. H. del Pilar cor.	2. Cluster A	Dr. J. Quintos Sts., Malate, Manila	3. Cluster B		4. Cluster C	
Group Head	1598 M. H. del Pilar cor. Dr. J. Quintos Sts., Malate, Manila																		
2. Cluster A	LANDBANK West Ave. Branch 2 nd floor, LANDBANK Bldg. No. 47 West Avenue Brgy. Paltok, Quezon City																		
3. Cluster B	LANDBANK U.N. Ave. Branch Mezzanine Floor, Victoria Bldg. cor. L. M. Guerrero St., Ermita, Manila																		
4. Cluster C	2 nd floor, LANDBANK España Branch 1583-1585 España Blvd. cor. Dos Castillas St., Sampaloc, Manila																		
1. Office of the Group Head	25 th floor, LANDBANK Plaza 1598 M. H. del Pilar cor.																		
2. Cluster A	Dr. J. Quintos Sts., Malate, Manila																		
3. Cluster B																			
4. Cluster C																			
<p>Contact Person: Ms. Darlene B. Cristobal</p> <p>Contact No.: 8522-0000 loc 2686/7374</p>																			

Technical Specifications

Specifications	Statement of Compliance Bidders must state below either "Comply" or "Not Comply" against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.
<p>75,000 pieces LANDBANK Round Neck T-Shirt</p> <ol style="list-style-type: none">1. Specifications per attached revised Annexes D-1 and D-2.2. Bidders must submit four (4) pieces of actual samples (2 pieces medium size and 2 pieces large size) of the offered LANDBANK Round Neck T-Shirt on the day of the opening of bids for evaluation.3. PTRI test result must be submitted within seven (7) calendar days after the bid opening. <p>Non-submission of the above mentioned document/requirement may result in bidder's post-disqualification.</p>	<p>Please state here either "Comply" or "Not Comply"</p>

Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

- ***The Eligibility and Technical Component shall contain documents sequentially arranged as follows:***

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); or all of the following:

- Registration Certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as stated in the Bidding Documents;
- Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit: Provided, That the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of this IRR; and

- Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).

3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

○ **Eligibility Documents – Class "B"**

7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

○ **Technical Documents**

10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
11. **Revised Section VI – Schedule of Requirements with signature of bidder's authorized representative.**
12. **Revised Section VII – Specifications with response on compliance and signature of bidder's authorized representative.**
13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
14. **Four (4) pieces of actual samples (2 pieces medium size and 2 pieces large size) of the offered LANDBANK Round Neck T-Shirt**

○ **Post-Qualification Documents – [The bidder may submit the following documents within five (5) calendar days after receipt of Notice of Post-Qualification]:**

14. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
15. Latest Income Tax Return filed manually or through EFPS.
16. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
17. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
18. PTRI test results.

Financial Component (PDF File)

- ***The Financial Component shall contain documents sequentially arranged as follows:***

1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).

Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).

LANDBANK WHITE ROUND NECK T-SHIRT 2021

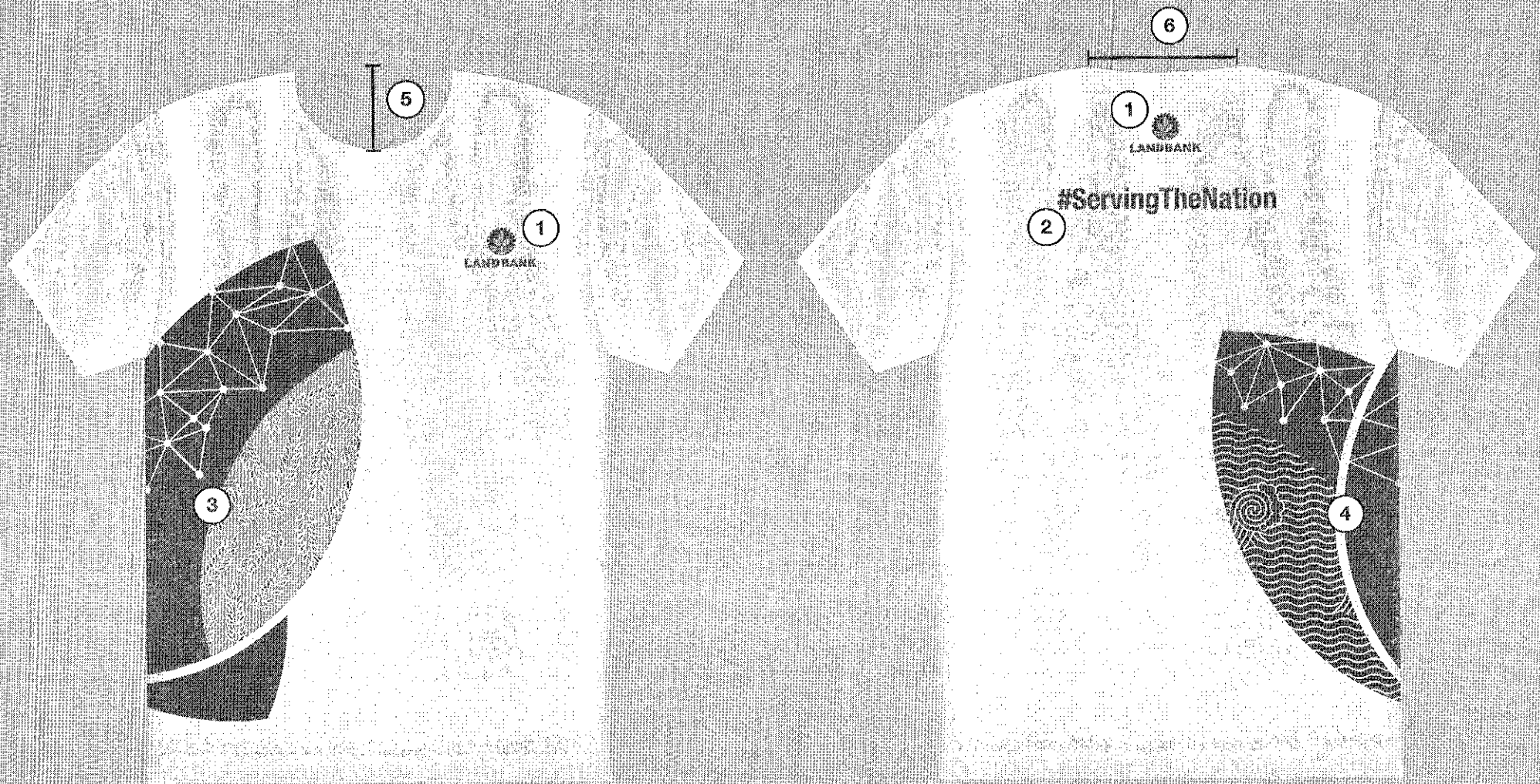
Specifications:




Material	:	CVC Comb Cotton 60% cotton (+/- 2% tolerance) 40% polyester (+/- 2% tolerance) 20 counts (+/- 1 tolerance) 44 spi (+/- 2 tolerance)
Make	:	round neck white t-shirt with $\frac{3}{4}$ " – 1" neck rib double edge sewing at the hemline and sleeves
Size	:	large – 21" x 29" (20" x 28" tolerance) medium – 20" x 28" (19" x 27" tolerance)
Sleeves	:	large – 8 1/2" with 1" folded hem medium – 8 1/4" with 1" folded hem
Neck back width	:	7"
Neck drop	:	3 1/2"
Printing	:	Silkscreen
Quantity	:	75,000 pieces (37,500 pcs. – large; 37,500 pcs.- medium)
Packaging	:	10 pieces per plastic pack (individually folded) 10 packs per huge transparent plastic bag




Note:




1. To submit four actual samples (2pcs Medium and 2pcs. Large) with printed design on the day of the bidding. The samples must be PTRI-tested (c/o supplier) and compliant to the approved specifications. **Submission of PTRI test results is within 7 calendar days from the date of bidding.**
2. The submitted compliant samples will be signed-off by both the supplier and the end-user. One sample per size will be returned to the supplier while the other one will be retained by the end-user.
3. Random sampling of t-shirt from each batch of deliveries will be subject to PTRI testing at the expense of the Bank.
4. Any damaged or defective items should be immediately replaced by the supplier. Otherwise corresponding cost will be deducted from the final payment.

LANDBANK 2021 T-shirt design



-  CMYK = 80,0,100,0 | PANTONE 355 C
-  CMYK = 20,0,100,0 | PANTONE 382 C
-  CMYK = 85,50,0,0 | PANTONE 661 C

-  **1** LOGO (H x W = 40 x 72 mm)
-  **2** HASHTAG (H x W = 28 x 229 mm)
-  **3** FRONT DESIGN (H x W = 184 x 406 mm)

-  **4** BACK DESIGN (H x W = 156 x 311 mm)
-  **5** NECK DROP - 3 1/2 inches
-  **6** NECK BACK WIDTH - 7 inches